VISAMETRIC

Leaflet of documents required for international cargo drivers.

It is strongly recommended to submit a complete set of documents as per the below list of requirements in order to avoid delays in visa processing.

The decision to issue a visa is the responsibility of the (competent) German diplomatic or consular representation in Russia. Please note: the Diplomatic mission has the right to request additional or missing documents, which may increase the processing time of your application.

All documents have to be recent and need to be provided for every Schengen visa application.

Applicants always have to bring and present their original documents also submit with the photocopies.

For Minors, please check the eponymous section on the VisaMetric website.

- **Printed Visa Application form (original)**
  All pages of the online application form need to be printed out. Please sign the form in 3 designated places. The application for Minors must be signed by one of parents or legal guardian.

- **Consent for processing the personal data**

  Document needs to be printed out, signed and submitted along with the visa application and its additional documents.

- **Passport (original and copy)**

  Signed passport, at least 2 blank pages for visa purposes, must be valid for at least 90 days beyond the return date of the trip to the Schengen Area and has to be issued within the last 10 years on the day of leaving the Schengen Area.

  Additional: A copy of the first page of the international passport with applicant's personal data. If previously while applying for a Schengen visa the fingerprints were submitted, copy of this visa. Copy of pages of previous cancelled passports: page with applicant's data, Schengen visas.
  If there is another valid passport, you must provide the original and a copy of the page with the data.

- **Biometric Photo**

  2 recent colour photos, not more than 6 months old, on white or light background, 35 mm x 45 mm with the head centered in the frame

- **Travel medical insurance**

  The travel insurance – showing applicant's name- has to be valid throughout the complete territory of the Schengen Area and must cover the entire period of the applicant's intended stay in the Schengen Area; the minimum coverage for medical emergency and repatriation (in case of death clause included) must be 30,000 €.
  If you participate in sports activities during the trip, your medical insurance should also cover such cases.

- **Internal passport (original and copy)**
  Photocopies of the following pages: all pages with the applicant's personal data, notes and marks; pages 14-15, 16-17, 18-19 with or without marks.
- **Invitation from the Russian national association of carriers (ASMAP or RAS) indicating the purpose, duration and frequency of trips**
- **Invitation from your business partner in Germany (original and copy)**
- **License for international transportation of applicant's employer (copy)**
- **Applicant's driver's category C license (copy)**
- **Proof of occupation**
  Employer letter (original), recent, signed and stamped letter indicating the contact details of the organization, position and monthly salary of the applicant or a copy of applicant's employment history (record).

- **Signed special instructions for cargo drivers (see Forms)**

If you have previously received visas for this purpose, you should additionally provide:

- All passports (valid, expired or canceled) since getting your previous visa
- Complete CMR and T.I.R. certificates including accompanying customs declarations for the validity period of your previous visa.
- Description covering every stay in the Schengen area during the term of your previous visa (see Forms)