

Re-entry visa

It is strongly recommended to provide a complete set of documents in accordance with the list of requirements below in order to avoid delays in visa processing.

The decision to issue a visa is the responsibility of the (competent) German diplomatic or consular mission in Russia. Please note: The Diplomatic mission has the right to request additional or missing documents, which may increase the time for consideration of your application.

Applicants must have with them the originals of all necessary documents and their copies.

When applying for persons under the age of 18, please read the "**Minors**" memo on the VisaMetric website.

Frequently Asked Questions about re-entry:

1. There is an indefinite residence permit in my no longer valid passport. Can I transfer my residence permit to a new passport at the Embassy, or do I need a visa to a new passport?

If the residence permit in Germany has not been damaged as a result of the cancellation of the old passport, then you can, as a rule, easily enter Germany with the old and new passports. This rule also applies if you own an electronic residence permit (plastic card). In this case, a visa for re-entry is not required. When requesting a new passport, contact the competent passport service with a request that the old cancelled passport be returned to you in its entirety. Please note that the residence permit becomes invalid if the relevant pages from the old passport are torn out. After your return, please contact the competent office for foreigners at your place of residence and request a new residence permit.

2. My passport along with my residence permit was stolen. What should I do?

First you should get a new passport. Then you must apply for a so-called re-entry visa at the visa department of the (competent) German diplomatic or consular mission in Russia. To apply for a visa, you must first make an appointment online. In case of an emergency, please contact the competent foreign representative office of Germany by e-mail with a request to make an appointment for you out of turn. The urgency must be justified. Since the consent of the competent office for foreigners at the place of residence is required for the issuance of a visa, we recommend that you **contact this office in advance, even before submitting your application, if possible, with a request for the so-called prior consent (Vorabzustimmung). However, the foreign affairs agencies are not required to provide you with such prior consent. The Office for Foreigners decides this issue at its discretion.**

3. My residence permit has expired. What should I do?

To apply for a so-called re-entry visa, you need to make an appointment online. In case of an emergency, please contact the competent foreign representative office of Germany by e-mail with a request to make an appointment for you out of turn. The urgency must be justified. Since the consent of the competent office for foreigners at the place of residence is required for the issuance of a visa, we recommend that you **contact this office in advance, even before submitting your application, if possible, with a request for the so-called prior consent (Vorabzustimmung). However, the foreign affairs agencies are not required to provide you with such prior consent. The Office for Foreigners decides this issue at its discretion.**

4. I forgot my electronic residence permit in Germany. What should I do?

First, please find out if it is possible to transfer your residence permit to you by courier. If this is not possible, you need to act in accordance with paragraph 3.

5. How long will it take to get a visa?

In the case of a prior consent (Vorabzustimmung), the processing of the application usually takes 7-10 working days. Without prior consent, it will be necessary to wait for the decision of the Office for Foreigners. In this case, it is impossible to specify specific processing times.

To apply for a visa, you will need the following documents:

- [Printed completed visa application form \(original\)](#)

One application for the issuance of a national visa filled out in German and signed with his own hand, including explanations in accordance with sections 53, 54 of the Law on Stay in the Territory of the Federal Republic of Germany.

For minors, the visa application is signed by both parents or a legal representative-guardian. The signatures of both parents must be decrypted.

- **Contact form for the Consulate**

(see the "Forms" section)

- **2 up-to-date biometric passport-format photos taken no earlier than 6 months ago at the time of application submission, on a white background, 45x35 mm in size**

Please attach one photo to application (despite the "do not attach" indication on the application) and bring a second photo with you.

- **Passport with 1 copy of the page with personal data.**

The passport must be signed and contain at least 3 free pages. Must be valid for at least 9 months from the start date of the trip.

- **If available: a general passport with 1 copy of the page with personal data and 1 copy of all pages with the information entered.**

For citizens who do not own Russian citizenship – a temporary residence permit / residence permit in Russia with 1 copy.

- **Documents confirming the fact of a long stay in Germany** with 1 copy, for example, a copy of your old residence permit, registration certificate, salary certificate, student ID, insurance, etc.

- **If available: prior consent of the Office for Foreigners** with 1 copy.

- **A statement of loss to the police** in case of loss of a passport or residence permit with a certified translation into German and with 1 copy.

- **Marriage certificate / certificate of name change** with an apostille and a certified translation into German, if the new passport was issued on the basis of a surname change with 1 copy.

- If available, other confirmations with a certified translation into German and with 1 copy.

Important information:

- In individual cases, when submitting documents or during the processing of a visa application, additional documents not listed in the list may be required.

- All documents submitted in a language other than German must be translated into German. Translations made by a translator in the Russian Federation must be notarized. For translations made by a sworn translator in Germany, notarization is not required.

- Translation of general and foreign passports, as well as medical insurance into German is **not** required.

- Documents issued by the Registry Office or the court must have an apostille. This rule does not apply to German documents and, as a rule, documents from other EU countries. Please note that the apostille must be on the original document (not on the copy). If there is an apostille, it must also be translated.

- All original documents and their translations must be provided with 1 copy. Notarization of copies of documents is not required.

- Pay attention to the completeness of the submitted documents! An incomplete set of documents may cause a refusal to issue a national visa.

Checklist

This checklist is used exclusively for self-control and preparation of documents for submission.

Please distribute all the documents attached to the application in the following order.

The set must contain all originals (civil status documents, diplomas, passports, etc.) and copies of all documents in the following order. These originals will be returned to you immediately after their verification at the time of submission of documents.

- 1 photo;
- a statement with a photo pasted on;
- if available: a copy of the old passport + a copy of the residence permit;
- confirmation of your long stay in Germany;
- certificate of loss from the police (if present);
- if available, the prior consent of the German Office for Foreigners;
- if available, marriage certificate/ certificate of name change;
- other confirmations (if present);
- if available: a general passport (a copy of the page with personal data and all pages with marks);
- a foreign passport + a copy of the page with personal data +, if necessary, a copy of a temporary residence permit or a residence permit in the Russian Federation.

This memo is updated if necessary and does not claim to be complete.