



Embassy of Italy in Tehran
Checklist for EXCHANGE PROGRAM VISA

List of Mandatory Documents

1	Application Form (Type D) completely filled and signed.
2	Two (2) photographs 35x40 mm with white back ground (in accordance with the I.C.A.O. standards).
3	Passport with 90 days validity from the date of return from the Schengen area and with at least 2 non-used pages.
4	Two Copies of Passport (first page), previous Schengen, UK and US visa.
5	Original and copy of Italian translation of the identity card (Shenasnameh) with the legalization of the Ministry of Foreign Affairs and the Ministry of Justice.
6	Health insurance, if the foreigner is not entitled to health care in Italy by virtue of agreements or conventions in force with his country or in case the insurance is not provided for by the University
7	Enrollment in recognized or authorized exchange / mobility / partnership programs deriving from European (including Erasmus Plus) or national programs, and from collaborations between academic, scientific, school institutions, and within the framework of agreements, conventions and implementation protocols with foreign universities.
8	All the academic degrees from high school diploma to the last degree obtained by the applicant, translated into Italian language, signed and authenticated by the Ministry of Foreign Affairs and the Ministry of Justice [if the Italian University requests the Declaration of Value].
9	Official transcript of grades for all academic levels from the senior high school to the last educational level passed successfully by the applicant. The transcripts must be translated into Italian language, signed and authenticated by the Ministry of Foreign Affairs and the Ministry of Justice [if the Italian University requests the Declaration of Value].
10	Copy of the flight reservation.
11	Proof of the availability of accommodation in Italy (i.e. hotel reservation including total price, declaration of hospitality...).

Declaration:

I understand that an application without a complete set of documents (as the checklist above) may result in the refusal of my visa application.

The submission of a complete file does not guarantee the issuance of a visa.

The Embassy of Italy reserves the right to request additional documents if deemed necessary for a better evaluation of the request.

NOTE: Documents other than those specified in the checklist will not be accepted.

Applicant's Signature

Date