

Please provide **one set of copies plus original documents**. Please prepare your application carefully and organise all documents according to this list in the given order. Please bring your **original certificates as well as your original employment contract** along. Please **DO NOT** staple any documents.

<input type="checkbox"/>	VIDEX application form , fully completed including declaration Section 54 (2) 8 Residence Act, duly signed
<input type="checkbox"/>	Valid passport (original) <ul style="list-style-type: none"> • Signed by the holder • with at least two consecutive blank pages • valid for at least 6 months • issued within the last 10 years
<input type="checkbox"/>	1 copy of the passport , including all pages with entries
<input type="checkbox"/>	Irish visa or residence permit (IRP) + 1 copy
<input type="checkbox"/>	1 biometric passport photo , 35 x 45 mm, not older than six months with a bright background and frontal view of the face. Digitally altered passport pictures will not be accepted.
<input type="checkbox"/>	Detailed CV (up to date, in German or English including the city, province or territory of the employer or educational institution)
<input type="checkbox"/>	Employment contract or letter of intent from your future employer in Germany including details about salary and working hours as well as full address of the employer OR <input type="checkbox"/> For self-employment : Information regarding the company and financing (e.g. location offer, business plan, credit and financial information, business contacts in Germany)
<input type="checkbox"/>	Detailed job description from your future employer
<input type="checkbox"/>	Scholarship/ fellowship award letter , if applicable
<input type="checkbox"/>	Hosting agreement of the inviting research institution , if applicable
<input type="checkbox"/>	Proof of academic qualifications (e.g. university degrees, original + copy, letter from your current university, etc), if applicable: certified translation into German or English
<input type="checkbox"/>	Proof of accommodation in Germany with full address (e.g. rental contract, hotel reservation) OR invitation letter in case of private accommodation with name, full address and their passport copy
<input type="checkbox"/>	Proof of health insurance cover – may be submitted later on, after the visa application has been approved

Please note that the German Embassy Dublin reserves the right to ask for additional documents at any time during processing. Submission of the above-mentioned documents does not guarantee that a visa is granted.