

Please provide **one set of copies plus original documents**. Please prepare your application carefully and organise all documents according to this list in the given order. Please bring your **original certificates** (e.g. university degree) **as well as your original employment contract** along. Please **DO NOT** staple any documents.

| | |
|--------------------------|--|
| <input type="checkbox"/> | VIDEX application form fully completed including declaration Section 54 (2) 8 Residence Act, duly signed |
| <input type="checkbox"/> | Valid passport (original) <ul style="list-style-type: none"> • Signed by the holder • with at least two consecutive blank pages • valid for at least 6 months • issued within the last 10 years |
| <input type="checkbox"/> | 1 copy of the passport , including all pages with entries |
| <input type="checkbox"/> | Irish visa or residence permit (IRP) + 1 copy |
| <input type="checkbox"/> | 1 biometric passport photo , 35 x 45 mm, not older than six months with a bright background and frontal view of the face. Digitally altered passport pictures will not be accepted. |
| <input type="checkbox"/> | Detailed CV (up to date, in German or English including the city, province or territory of the employer or educational institution) |
| <input type="checkbox"/> | Employment contract or letter of intent from your future employer in Germany including details about salary and working hours as well as full address of the employer OR For self-employment : Information regarding the company and financing (e.g. location offer, business plan, credit and financial information, business contacts in Germany) |
| <input type="checkbox"/> | Detailed job description from your future employer |
| <input type="checkbox"/> | Form “ Erklärung zum Beschäftigungsverhältnis ”, filled out and stamped by your employer |
| <input type="checkbox"/> | University degree (original + 1 copy) AND Anabin printout of degree and university equivalent (see https://anabin.kmk.org/anabin.html). If applicable: certified translation into German or English |
| <input type="checkbox"/> | Proof of accommodation in Germany with full address (e.g. rental contract, hotel reservation) OR invitation letter in case of private accommodation with name, full address and their passport/ID copy |
| <input type="checkbox"/> | Proof of health insurance cover – may be submitted later on, after the visa application has been approved |

Please note that the German Embassy Dublin reserves the right to ask for additional documents at any time during processing. Submission of the above-mentioned documents does not guarantee that a visa is granted.