

Visa for independent business and work in liberal professions

It is strongly recommended to provide a complete set of documents in accordance with the list of requirements below in order to avoid delays in visa processing.

The decision to issue a visa is the responsibility of the (competent) German diplomatic or consular mission in Russia. Please note: The Diplomatic mission has the right to request additional or missing documents, which may increase the time for consideration of your application.

Applicants must have with them the originals of all necessary documents and their copies.

- [Printed completed visa application form \(original\)](#)

One application for the issuance of a national visa filled out in German and signed with his own hand, including explanations in accordance with sections 53, 54 of the Law on Stay in the Territory of the Federal Republic of Germany.

- **Contact form for the Consulate**

(see the "Forms" section)

- **2 up-to-date biometric passport-format photos taken no earlier than 6 months ago at the time of application submission, on a white background, 45x35 mm in size**

Please attach one photo to application (despite the "do not attach" indication on the application) and bring a second photo with you.

- **Passport with 1 copy of the page with personal data.**

The passport must be signed and contain at least 3 free pages. Must be valid for at least 9 months from the start date of the trip.

- **A general passport with 1 copy of the page with personal data and 1 copy of all pages with the information entered.**

For citizens who do not own Russian citizenship – a temporary residence permit / residence permit in Russia with 1 copy.

- **A biography** presented in the form of a table, without gaps between time intervals, indicating the full address and contact information with 1 copy. If you write a biography not in German, you must attach a certified translation into German.

- If available, confirmation of the acquired knowledge of a foreign language, for example, a language certificate or a certificate from a language school with a certified translation into German and 1 copy.

- For persons over 45 years of age who wish to obtain a visa for independent business: confirmation of proper provision in old age (angemessene Altersversorgung), for example, the presence of their own property in any form, the rights to receive a pension in Russia and/ or abroad, the property of the enterprise, etc., with a certified translation into German and with 1 copy.

- **Proof of sufficient medical insurance with 1 copy.** Medical insurance is sufficient if the corresponding private medical insurance (the so-called "Incoming- Versicherung") is issued before moving. Health insurance policies for travelers may exclude insurance coverage in the event of a planned long stay in the country. Medical insurance can be provided upon receipt of a visa.

Only medical insurance issued in the EU countries are accepted for consideration.

Applicants who wish to obtain a visa for independent business, submit the following documents:

- notarized constituent document (Gründungsurkunde) in the original or in the form of a certified copy - with 1 copy,
- notarized constituent agreement (Gesellschaftsvertrag) in the original or in the form of a certified copy - with 1 copy,
- list of participants/shareholders of the company (Gesellschafterliste) in the form of a certified copy with 1 copy ,
- if applicable: an employment contract concluded with a commercial director (Geschäftsführervertrag) in the original or in the form of a certified copy - with 1 copy,
- up-to-date extract from the trade register (Handelsregisterauszug) with 1 copy,

- structured and detailed description of the business idea in German with 1 copy, including:
 - company profile,
 - business plan,
 - business concept,
 - capital investment plan,
 - description of personal qualifications,
 - market research and competitor position analysis,
 - marketing strategy,
 - revenue forecast; profit and loss calculation; solvency/liquidity forecast,
 - description of future plans,
 - additional data on the number of planned jobs and training places,
 - if possible: an explanation of the positive impact this project will have on the field of innovation and research.
- other confirmations (if present) with 1 copy;

Applicants wishing to obtain a visa for the exercise of liberal professions submit the following documents:

- a structured and detailed description of your plans with as convincing confirmations as possible in German with 1 copy,
- financing plan or, more precisely, confirmation of financing of the project implementation at the expense of equity or an approved loan in German or with a certified translation into German with 1 copy,
- documents about your professional qualifications with a certified translation into German and 1 copy, for example:
 - the document on the received professional education,
 - confirmation of relevant professional experience and professional development,
 - recent document of received school/higher education.
- other confirmations (if present) with 1 copy.

Important information:

- To work in certain liberal professions, for example, as an architect, you may need to obtain a permit to carry out the relevant activity. Information about the need to obtain a permit to carry out the relevant activities can be found on the portal <https://www.anererkennung-in-deutschland.de/>
- Additional documents not specified in this memo may be requested when applying for a national visa or during the processing of documents.
- All documents drawn up in a language other than German must be provided with a translation into German. Translations made by a translator in the Russian Federation must be notarized. For translations made by a sworn translator in Germany, notarization is not required.
- Translation of general and foreign passports, as well as medical insurance into German is **not** required.
- Documents issued by the Registry Office or the court must have an apostille. This rule does not apply to German documents and, as a rule, documents from other EU countries. Please note that the apostille must be on the original document (and not on the copy). If there is an apostille, it must also be translated.
- All original documents and their translations must be provided with 1 copy. Notarization of copies of documents is **not** required.
- Pay attention to the completeness of the submitted documents! An incomplete set of documents may cause a refusal to issue a national visa.

Checklist

This checklist is used exclusively for self-control and preparation of documents for submission.

Please distribute all the documents attached to the application in the following order.

The set must contain all originals (civil status documents, diplomas, passports, etc.) and copies of all documents in the following order. These originals will be returned to you immediately after their verification at the time of submission of documents.

- 1 photo;
- a statement with a photo pasted on;
- health insurance issued in the EU;
- notarized constituent document;
- notarized foundation agreement;
- structured and detailed description of the business idea;
- if applicable, a list of company members/shareholders;
- if applicable, an employment contract concluded with a commercial director;

- current extract from the trade register;
- financing plan / confirmation of financing;
- confirmation of professional qualifications;
- if available, confirmation of the acquired knowledge of a foreign language;
- biography with data on professional career;
- for applicants over 45 years of age: confirmation of proper provision in old age;
- other confirmations (if present);
- civil passport + a copy of the page with personal data + copies of the pages with the information entered;
- a foreign passport + a copy of the page with personal data +, if necessary, a copy of a temporary residence permit or a residence permit in the Russian Federation.

This memo is updated if necessary and does not claim to be complete.