

Please provide **one set of copies plus original documents**. Please prepare your application carefully and organise all documents according to this list in the given order. Please **DO NOT** staple any documents.

<input type="checkbox"/>	VIDEX application form , fully completed including declaration Section 54 (2) 8 Residence Act, duly signed
<input type="checkbox"/>	Valid passport (original) <ul style="list-style-type: none"> • Signed by the holder • with at least two consecutive blank pages • valid for at least 6 months • issued within the last 10 years
<input type="checkbox"/>	1 copy of the passport , including all pages with entries
<input type="checkbox"/>	Irish visa or residence permit (IRP) + 1 copy
<input type="checkbox"/>	1 biometric passport photo , 35 x 45 mm, not older than six months with a bright background and frontal view of the face. Digitally altered passport pictures will not be accepted.
<input type="checkbox"/>	Detailed CV (up to date, in German or English, should include the city, province or territory of the employer or educational institution)
<input type="checkbox"/>	Motivation letter
<input type="checkbox"/>	Employment contract or letter of intent from future employer
<input type="checkbox"/>	Detailed job description
<input type="checkbox"/>	Employer's declaration (Erklärung zum Beschäftigungsverhältnis)
<input type="checkbox"/>	Relevant professional experience of at least three years at an academic level has to be proven: e.g. work references, proof of relevant training and appropriate examinations based on certificates and confirmation from the previous employer(s) (copy)
<input type="checkbox"/>	German language skills (B1 level). This can be waived if the employer credibly assures that another language is usually used in the company and the employee has sufficient language skills for this.
<input type="checkbox"/>	Proof of accommodation in Germany with full address (e.g., rental contract, hotel reservation) OR invitation letter in case of private accommodation with name, full address and their passport copy
<input type="checkbox"/>	Proof of health insurance cover – may be submitted later on, after the visa application has been approved

Please note that the German Embassy Dublin reserves the right to ask for additional documents at any time during processing. Submission of the above-mentioned documents does not guarantee that a visa is granted.